



## CCC Individual Employee Parking Permit Contract

<b>Name:</b>		<b>Employee ID#</b>	
<b>Dept. Name</b>		<b>Personal Phone #</b>	
<b>E-mail Address</b>			
<b>Shift(Check One):</b>	Day Shift	Swing Shift	Night Shift
	<b>Regular Work Hours:</b>		
<b>User Type:</b>	Personal Vehicle	Motorcycle	Carpool
	Disabled		
<b>License Plate No.</b>	<b>Vehicle Year</b>	<b>Vehicle Make</b>	<b>Vehicle Model</b>

1. This Contract for parking, is between Legends Global (“Company”) and the above-named individual (“Employee”). As part of this contract, the Employee agrees to all Terms and Conditions of the Contract. This contract is non-transferable, non-assumable and may not be the subject of a sublease agreement.
2. The term of the Contract is for a calendar year as long as the employee remains employed at the Colorado Convention Center. unless canceled by either party, for any reason, with (10) days prior written notice. The Employee is responsible for all parking fees incurred, if applicable, until the date of cancellation. No refunds or credits will be issued for non-use of parking privileges (e.g., furloughs, paid time off, etc.).
3. Absolutely no overnight storage of personal vehicles is allowed. Stored, abandoned, or missing permitted vehicles are subject to being ticketed and towed at the vehicle owner’s expense.
4. The Company does not accept vehicles in bailment or for safekeeping. The Company shall not be responsible for loss to any vehicle or its contents by fire, vandalism, theft, accident, or personal injury.
5. The Company shall not have any duty and expressly does not assume any obligation to provide for the security of the parking or its users from criminal activity.
6. If the Employee causes damage to the parking area, the Employee will indemnify the City and County of Denver, Legends Global, and the Colorado Convention Center, and be responsible for all damages caused to City property.
7. The Employee agrees to immediately notify CCC Security of any change to his/her vehicle information, user type, or employment status. The Company may cancel this Contract if the Employee has misrepresented any information contained herein.
8. The Employee must provide a valid copy (not the original) of the Driver’s License to Human Resources, which will be retained on file.
9. All prior parking stickers must be removed from the vehicle windshield, before adding the new stickers for the current year.
10. The parking sticker **must** be placed inside the vehicle on the windshield in the lower right-hand corner.
11. The Employee has been advised where they are allowed to park while on shift at the Colorado Convention Center.
12. The parking sticker is only for parking while working for Legends Global at the CCC. If not working on-site for Legends Global, the Employee must check in with security and request permission to park on-site. Parking is restricted and limited.
13. The Employee also understands that parking is not guaranteed, that parking may be restricted at times for certain situations, and that the Employee will be required to park in other locations or off-property on those occasions.

**I HAVE READ, FULLY UNDERSTAND, AND AGREE TO ALL OF THE TERMS AND CONDITIONS SET FORTH HEREIN.**

\_\_\_\_\_  
Signature – Employee

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

**Please return to the Security Manager or email [security@denverconvention.com](mailto:security@denverconvention.com) when completed.**

*The remaining portion to be completed by CCC Security*

Parking Zone \_\_\_\_\_

Sticker # \_\_\_\_\_ Sticker # \_\_\_\_\_