

To continue to provide as much transparency and regular communications as possible and to keep all informed to the best of our ability as we receive information and as COVID-19 continues to evolve, here is an update.

Update 5.20.2020

We received notification from the City & County of Denver that as the COVID-19 outbreak continues to present several unique challenges to our community; emergency operations staff at the federal, state, and city levels are continuing to prepare for a variety of scenarios and as a part of that continued preparation the State has expressed intent to extend the Alternative Care Facility at the Center through December 31, 2020. It is expected that the facility may be out of service for usual convention center operations and events through December 31, 2020 however ASM Global/SMG is continuing to look to the future and work with the City to determine any potential new opportunities for building engagement that may be available as the mass gatherings orders change and as we continue to operate the ACF under a new paradigm at the Center.

We have the most talented and dedicated workforce in the industry, and we are now called upon to explore new ways to stay engaged with our Community and support the operations of the Center. We recognize it may be a stressful and challenging time for our staff and we are committed to not only caring for your wellbeing but ensuring we work collaboratively to focus on the support and engagement of our staff, the venue, and our guests as we continue to operate the Center. We are committed to helping return the venue and our collective operations to normal as quickly as possible as we define safety and sanitation standards so that the venue may be operated and enjoyed safely.

As we are currently in the process of notifying our clients, tenants, and vendors of this new development we appreciate your support and patience as we work towards rescheduling as many events as possible.

We will continue to keep everyone updated as the situation develops regarding potential uses of our Center and welcome your questions and suggestions.

Also as a reminder the below remain in place until further notice:

Gatherings: No gatherings of more than 10 people.

In Person Meetings: Any in person CCC meeting with more than 9 people should be conducted virtually. We are encouraging our staff to use the telephone, online conferencing, or email to conduct business as much as possible, even when participants are in the same building. Microsoft Teams is being rolled out to all staff members on the network, this includes video equipment being installed on computers for those that may need this aspect of the Microsoft Teams application.

Visitor Restrictions: Will remain restricted, please continue to eliminate non-essential visitors from our offices, such as non-essential vendor visits, sales calls, in person interviews, food delivery people, personal visitors.

Practice Social Distancing: Maintain 6' separation between employees.

Practice Safe Hygiene & Respiratory Etiquette: Please wash your hands frequently with soap and water for a minimum of 20 seconds, and ensure required PPE including of face masks/coverings and gloves are in use at all times. Do not congregate in the kitchen, copier rooms or other areas where people socialize.

Work Shifts & Breaks: We will continue to phase shifts and stagger/split breaks to reduce density of staff.

Daily Health Screening & Temperature Checks: All employees onsite are required to submit to the daily symptom monitoring protocols, which include the daily temperature checks and health survey screening.

Common Areas: The common area breakrooms and copier/mail rooms will remain limited to access to only obtain services that are provided for in the breakrooms with no loitering permitted and no more than 2 staff members in a breakroom at a time.

Questions: We understand you may have continued questions or concerns please direct your questions to your department Director.

Cheri Wilbur

Director of Finance & Administration



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