



# Housekeeping Schedule

CHANGES MAY OCCUR WITHOUT PRIOR NOTICE

ALL PTO REQUESTS MUST BE TURNED IN BY 3P EVERY WEDNESDAY FOR THE FOLLOWING WEEK

EMPLOYEES ARE LISTED BY SENIORITY, BASED ON TOTAL HOURS WORKED, FROM THE START DATE OF FULL TIME STATUS. GROUPED HIGHLIGHTED NAMES ARE EMPLOYEES HIRED ON THE SAME DATE

YOUR ASSIGNED SCHEDULE IS FOR SCHEDULING PURPOSES ONLY. IT DOES NOT SIGNIFY A PERMANENT SHIFT. YOUR SCHEDULE MAY CHANGE DAILY, COVERING MULTIPLE SHIFT TIMES THROUGH THE WEEK. ALWAYS

**CHECK YOUR SCHEDULE!**

	FULL-TIME	TOTAL	WORK	PTO	HOL	SAF	OTH
1	Antonio Lewis	AL	40	40			
2	Penny Jones	PJ	40	40			
3	Laura Sisneros	LS	40	40			
4	Rita Aguirre	RA	40	24	16		
5	Estanislao Ricalde	ER	40	40			
6	Maria Ramirez	MR	40	40			
7	Maria Ochoa	MO	40	40			
8	Maria Bustamante	MB	40	32	8		
9	Boanerges Perez	BP	40	40			
10	Julian Rios	JR	40	32	8		
11	Dominic Cordova	DC	40	40			
12	Regina Vigil	RV	40	40			
13	Sean Powell	SP	40	40			
14	Debbie Pacheco	DP	40	40			
15	Theodore Hernandez	TH	40	32	8		
16	Aweis Abdi	AA	40	40			
17	Leira Mayorga	LM	40	40			
18	Joseph Hernandez	JH	40	40			
19	Jose Sanchez	JS	40	32	8		
20	Brian Washington	BW	40	40			
21	Roscoe Clements	RC	40	40			
22	Sunshine Bradshaw	SB	40	40			
23	Victor Hernandez	VH	40	40			
24	Gillermo Fernandez	GF	40	40			
25	Lorenza Maldonado	LM1	40	40			
26	Irma Nunez	IN	40	24	16		
27	Pedro Bello	PB	40	40			
28	Maria Garcia	MG	40	40			
29	Veronica Vera	VV	40	40			
30	Cordelia Polk	CP	40	40			
31	Araceli Lopez	AL1	40	40			
32	Mark Johnson	MJ	40	40			
33	Tyler Ford	TF	0				
34	Elaina Partida	EP	40	40			
35	Maria Hernandez	MH	40	40			
36	Joseph Martinez	JM	40	40			
37	Brent Lebsock	BL	40	32	8		
38	Joseph Garcia	JG	40	40			
39	Carlos Ibanez	CI	40	40			
40	Samuel Yeargan	SY	40	40			
41	Susan Camargo	SC	40	40			
42	Daniel Rodriguez	DR	40	32	8		
43	Gregory Adams	GA	40	40			
44	David Gonzales	DG	40	40			
45	Debra Montez	DM	40	40			
46	Jessica Smith	JS1	40	40			
47	Katalena Valdez	KV	40	40			
48	Heather Sanchez	HS	40	40			
49	De Angelo Ladd	DL	40	40			
50	Wendy Panzer	WP	40	40			
52	Pedro Irigoyen	PI	40	40			
53			0	0			
54			0	0			
55			0	0			
56			0	0			
57			0	0			
58			0	0			
59			0	0			
60			0	0			
61			0	0			
62			0	0			
63			0	0			

#	FIRST SHI		
	MON 10/7	TUE 10/8	WED 10/9
1	MO	MO	PJ
2	MG	TH	RA
3	BP	JR	MO
4	JR	MB	SP
5	MB	SP	LM
6	TH	DP	DC
7	DP	LM	TH
8	LM	BP	AA
9	RC	BW	BW
10	MR	MR	MR
11	PB	SB	SB
12	SB	PI	PI
13	PI		
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			

INVENTO		
	LS	LS
GREE		
AL	RC	BP
STORE RO		
RV	RV	MB
CC		
8F7M	8F7M	8F7M
TEM		
TE		

#	SECOND		
	MON 10/7	TUE 10/8	WED 10/9
1	ER	IN	IN
2	MH	MH	MH
3	SY	SY	BL
4	IN	SC	JM
5	VV	VV	VV
6	DM	DR	DR
7	JH	JS1	GA
8	LM1	JH	JS1
9	CP	EP	EP
10	MJ	LM1	LM1
11		CP	CP
12		MJ	MJ
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			

64		0	0				
65		0	0				
66		0	0				
67		0	0				
68		0	0				
69		0	0				
70		0	0				
<b>TOTAL FULL-TIME HOURS</b>		<b>2000</b>	<b>1920</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>
TEMPORARY STAFFING		0	0				
<b>GRAND TOTALS</b>		<b>2000</b>	<b>1920</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>0</b>

## CYCLE FOUR OF SEVEN

### 1ST SHIFT

GROUP 1	AL, MG, PB	Mon, Thu, Fri, Sat, Sun
GROUP 2	PJ, DC, AA	Wed, Thu, Fri, Sat, Sun
GROUP 3	LS, SP, BW	Tue, Wed, Thu, Fri, Sat
GROUP 4	RA, BP, LM	Mon, Tue, Wed, Thu, Fri
GROUP 5	MB, MR, SB	Mon, Tue, Wed, Thu, Sun
GROUP 6	MO, JR, TH	Mon, Tue, Wed, Sat, Sun
GROUP 7	RV, DP, RC	Mon, Tue, Fri, Sat, Sun

### 2ND SHIFT

GROUP 1	ER, DM	Mon, Thu, Fri, Sat, Sun
GROUP 2	BL, JG, GA	Wed, Thu, Fri, Sat, Sun
GROUP 3	EP, DR, JS1	Tue, Wed, Thu, Fri, Sat
GROUP 4	MH, JM, CP	Mon, Tue, Wed, Thu, Fri
GROUP 5	LM1, JS, MJ	Mon, Tue, Wed, Thu, Sun
GROUP 6	IN, VV, TF	Mon, Tue, Wed, Sat, Sun
GROUP 7	SY, SC, JH	Mon, Tue, Fri, Sat, Sun

### 3RD SHIFT

GROUP 1	CI	Mon, Thu, Fri, Sat, Sun
GROUP 2	GF	Wed, Thu, Fri, Sat, Sun
GROUP 3	DG, WP	Tue, Wed, Thu, Fri, Sat
GROUP 4	VH	Mon, Tue, Wed, Thu, Fri
GROUP 5	AL1	Mon, Tue, Wed, Thu, Sun
GROUP 6	KV	Mon, Tue, Wed, Sat, Sun
GROUP 7	HS, DL	Mon, Tue, Fri, Sat, Sun

DATE	EVENT
10/5 - 10/13	2024 Beer Fest
10/1 - 10/8	MGMA 2024
Oct. 10	DMCC
10/10 - 10/12	PsyCon 2024
10/11 - 10/15	SHSMD 2024

GREEN L		
JM	JM	JG
STORE ROOM		
SC	JS	JS
CC		
7F5M	8F6M	7F7M
TEM		
TE		

THIRD SHI			
	MON	TUE	WED
#	10/7	10/8	10/9
1	CI	AL1	AL1
2	KV	KV	GF
3	AL1	HS	KV
4	DL	DL	WP
5		WP	
6			
7			
8			
9			
10			

GREEN		
VH	VH	VH
STORE ROOM		
HS	DG	DG
CC		
3F3M	4F3M	3F3M
TEM		
TE		



<b>EAD: 1:30P - 9:30P</b>			
JG	JG	JG	JG
<b>M LEAD: 1:30P - 9:30P</b>			
JS	SC	SC	JS
<b>C F/M RATIO</b>			
6F8M	6F7M	5F7M	5F6M
<b>MP F/M RATIO</b>			
<b>EMP HOURS</b>			

<b>FT 10:30P - 6:30A</b>			
<b>THU</b>	<b>FRI</b>	<b>SAT</b>	<b>SUN</b>
<b>10/10</b>	<b>10/11</b>	<b>10/12</b>	<b>10/13</b>
GF	CI	GF	AL1
CI	GF	KV	KV
AL1	HS	HS	GF
WP	DL	DL	DL
	WP	WP	
<b>N LEAD: 10P - 6A</b>			
VH	VH	CI	CI
<b>M LEAD: 9:30P - 5:30A</b>			
DG	DG	DG	HS
<b>C F/M RATIO</b>			
2F4M	2F5M	3F4M	3F3M
<b>MP F/M RATIO</b>			
<b>EMP HOURS</b>			