



Housekeeping Schedule

Posted: 06/30/25
1st Revision: 07/03/25
2nd Revision:
3rd Revision:

CHANGES MAY OCCUR WITHOUT PRIOR NOTICE

ALL PTO REQUESTS MUST BE TURNED IN BY 3P EVERY WEDNESDAY FOR THE FOLLOWING WEEK

EMPLOYEES ARE LISTED BY SENIORITY, BASED ON TOTAL HOURS WORKED, FROM THE START DATE OF FULL TIME STATUS. GROUPED HIGHLIGHTED NAMES ARE EMPLOYEES HIRED ON THE SAME DATE

YOUR ASSIGNED SCHEDULE IS FOR SCHEDULING PURPOSES ONLY. IT DOES NOT SIGNIFY A PERMANENT SHIFT. YOUR SCHEDULE MAY CHANGE DAILY, COVERING MULTIPLE SHIFT TIMES THROUGH THE WEEK. ALWAYS CHECK YOUR SCHEDULE!

FULL-TIME		TOTAL	WORK	PTO	HOL	SAF	OTH
1	Antonio Lewis	AL	40	40			
2	Penny Jones	PJ	40	40			
3	Laura Sisneros	LS	40	32	8		
4	Rita Aguirre	RA	40	37.5	2.5		
5	Estanislao Ricalde	ER	40	40			
6	Maria Ramirez	MR	40	40			
7	Maria Ochoa	MO	40	40			
8	Maria Bustamante	MB	40	40			
9	Boanerges Perez	BP	40	40			
10	Julian Rios	JR	40		40		
11	Regina Vigil	RV	40	40			
12	Sean Powell	SP	40	40			
13	Debbie Pacheco	DP	40	32	8		
14	Theodore Hernandez	TH	40	36		4	
15	Leira Mayorga	LM	40	24	16		
16	Joseph Hernandez	JH	40	40			
17	Jose Sanchez	JS	40	40			
18	Roscoe Clements	RC	40	32	8		
19	Sunshine Bradshaw	SB	40	32		8	
20	Victor Hernandez	VH	40	40			
21	Gillermo Fernandez	GF	40	40			
22	Lorenza Maldonado	LM1	40	40			
23	Irma Nunez	IN	40	40			
24	Pedro Bello	PB	40	40			
25	Maria Garcia	MG	40	40			
26	Veronica Vera	VV	40	40			
27	Araceli Lopez	AL1	40	40			
28	Mark Johnson	MJ	40	40			
29	Maria Hernandez	MH	40	32	8		
30	Joseph Martinez	JM	40	40			
31	Brent Lebsock	BL	40	40			
32	Carlos Ibanez	CI	40	40			
33	Samuel Yeargan	SY	40	40			
34	Daniel Rodriguez	DR	40	40			
35	Gregory Adams	GA	40	40			
36	David Gonzales	DG	40	40			
37	Debra Montez	DM	40	40			
38	Jessica Smith	JS1	40	40			
39	Katalena Valdez	KV	40	40			
40	Heather Sanchez	HS	40	40			
41	De Angelo Ladd	DL	40	40			
42	Pedro Irigoyen	PI	40	40			
43	Jazmin Estrada	JE	40	40			
44	Mya Trejo	MT	40	40			
45	Denise Cassidy	DC	40	40			
46	Serena Perez	SP1	40	40			
47	Carlos Duran	CD	40	8	32		
48	Amber Wellington	AW	40	40			
49	Sharon Leon	SL	40	40			
50	Terry Maloy	TM	40	40			
51	Chris Bonnin	CB	40	40			
52	Samad Abdullah	SA	40	40			
53	Aspen Babb	AB	40	40			
54	Kacie Snipes	KS	40	40			
55	Kristen Reynolds	KR	40	40			
56	Jaimee Lara	JL	40	40			
57							
58							
59							
60							
61							
62							
63							
64							
65							
66							
67							
68							
69							
70							
TOTAL FULL-TIME HOURS		2240	2065.5	162.5		12	
TEMPORARY STAFFING							
GRAND TOTALS		2240	2065.5	162.5		12	

CYCLE ONE OF SEVEN

1ST SHIFT

GROUP 1	AL, MG, PB, JS	Mon, Tue, Wed, Thu, Fri
GROUP 2	PJ, DC, CD	Mon, Tue, Wed, Thu, Sun
GROUP 3	LS, SP, GA, LM1	Mon, Tue, Wed, Sat, Sun
GROUP 4	RA, BP, LM	Mon, Tue, Fri, Sat, Sun
GROUP 5	MB, MR, SB	Mon, Thu, Fri, Sat, Sun
GROUP 6	MO, JR, TH	Wed, Thu, Fri, Sat, Sun
GROUP 7	RV, DP, RC	Tue, Wed, Thu, Fri, Sat

2ND SHIFT

GROUP 1	ER, DM, AW	Mon, Tue, Wed, Thu, Fri
GROUP 2	BL, MT	Mon, Tue, Wed, Thu, Sun
GROUP 3	DR, JS1	Mon, Tue, Wed, Sat, Sun
GROUP 4	MH, JM, TM	Mon, Tue, Fri, Sat, Sun
GROUP 5	PI, SA, KS	Mon, Thu, Fri, Sat, Sun
GROUP 6	IN, VV, SP1	Wed, Thu, Fri, Sat, Sun
GROUP 7	SY, JH, JL	Tue, Wed, Thu, Fri, Sat

3RD SHIFT

GROUP 1	CI, JE	Mon, Tue, Wed, Thu, Fri
GROUP 2	GF, KR	Mon, Tue, Wed, Thu, Sun
GROUP 3	DG, AB	Mon, Tue, Wed, Sat, Sun
GROUP 4	VH, SL	Mon, Tue, Fri, Sat, Sun
GROUP 5	AL1, CB	Mon, Thu, Fri, Sat, Sun
GROUP 6	KV, MJ	Wed, Thu, Fri, Sat, Sun
GROUP 7	HS, DL	Tue, Wed, Thu, Fri, Sat

DATE	EVENT
7/5 - 7/13	2025 Cardinal Health
7/10 - 7/14	Denver Tattoo
7/13 - 7/17	Shore Consulting
6/30 - 7/7	Fan Expo Denver

FIRST SHIFT 6:30A - 2:30P						
#	MON 7/7	TUE 7/8	WED 7/9	THU 7/10	FRI 7/11	SAT 7/12
1	PJ	RA	MO	PJ	RA	MO
2	RA	MG	MG	MO	MO	MB
3	MG	BP	DC	MG	MG	TH use me
4	LM1	DC	SP	DC	MB	SP
5	BP	PJ	TH	TH	BP	DP
6	DC	SP	DP	DP	TH	LM
7	SP	LM1	RC	MR	DP	BP
8	MR	PB	PB	PB	LM	MR
9	PB	JS	PJ	SB	MR	RA
10	JS		JS	JS	PB	SB
11			LM1	MB	SB	GA
12					JS	LM1
13						CD
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						

INVENTORY LEAD: 6A - 2P

LS LS LS LS

GREEN LEAD: 6A - 2P

GA GA GA RC RC RC BP

STORE ROOM LEAD: 6A - 2P

MB RV RV RV RV MB

CCC F/M RATIO

7F5M 7F5M 8F6M 9F4M 9F5M 10F5M 11F4M

TEMP F/M RATIO

TEMP HOURS

SECOND SHIFT 2P - 10P

#	MON 7/7	TUE 7/8	WED 7/9	THU 7/10	FRI 7/11	SAT 7/12	SUN 7/13
1	ER	ER	ER	ER	ER	MH	MH
2	MH	BL	IN	IN	MH	SY	IN
3	BL	SY	VV	VV	JM	VV	VV
4	DR	DR	DR	DM	VV	DR	DR
5	JS1	JS1	BL	JH	DM	JS1	JS1
6	MT	JH	JS1	MT	JH	JH	MT
7	PI	MT	JH	PI	PI	PI	PI
8	AW	AW	MT	SP1	SP1	SP1	SP1
9	TM	TM	SP1	AW	AW	TM	TM
10	SA	JL	AW	SA	TM	SA	SA
11	KS		JL	KS	SA	KS	KS
12			JL	KS	JL		
13							
14							
15							
16							
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22							
23							
24							
25							

GREEN LEAD: 1:30P - 9:30P

JM JM SY SY JM JM

STORE ROOM LEAD: 1:30P - 9:30P

DM DM DM BL IN IN BL

CCC F/M RATIO

7F5M 6F6M 8F5M 8F6M 9F6M 8F6M 8F5M

TEMP F/M RATIO

TEMP HOURS

THIRD SHIFT 10:30P - 6:30A

#	MON 7/7	TUE 7/8	WED 7/9	THU 7/10	FRI 7/11	SAT 7/12	SUN 7/13
1	GF	CI	GF	AL1	CI	AL1	AL1
2	CI	GF	KV	KV	KV	KV	GF
3	AL1	HS	HS	GF	AL1	HS	KV
4	JE	DL	DL	DL	DL	DL	MJ
5	SL	JE	JE	JE	JE	MJ	SL
6	CB	SL	MJ	MJ	MJ	SL	CB
7	AB	AB	AB	CB	SL	CB	AB
8	KR	KR	KR	KR	CB	AB	KR
9							
10							

GREEN LEAD: 10P - 6A

VH VH CI CI VH VH

STORE ROOM LEAD: 9:30P - 5:30A

DG DG DG HS HS DG DG

CCC F/M RATIO

SF5M SF5M SF5M SF5M SF5M SF5M SF5M

TEMP F/M RATIO

TEMP HOURS