



Housekeeping Schedule

Posted:	9/12/2025
1st Revision:	
2nd Revision:	
3rd Revision:	

CHANGES MAY OCCUR WITHOUT PRIOR NOTICE							
ALL PTO REQUESTS MUST BE TURNED IN BY 3P EVERY WEDNESDAY FOR THE FOLLOWING WEEK							
EMPLOYEES ARE LISTED BY SENIORITY, BASED ON TOTAL HOURS WORKED, FROM THE START DATE OF FULL TIME STATUS. GROUPED HIGHLIGHTED NAMES ARE EMPLOYEES HIRED ON THE SAME DATE							
YOUR ASSIGNED SCHEDULE IS FOR SCHEDULING PURPOSES ONLY. IT DOES NOT SIGNIFY A PERMANENT SHIFT. YOUR SCHEDULE MAY CHANGE DAILY, COVERING MULTIPLE SHIFT TIMES THROUGH THE WEEK. ALWAYS CHECK YOUR SCHEDULE!							
FULL-TIME		TOTAL	WORK	PTO	HOL	SAF	OTH
1	Antonio Lewis	AL	40	40			
2	Penny Jones	PJ	40	0	40		
3	Laura Sisneros	LS	40	39.5	0.5		
4	Rita Aguirre	RA	40	32	8		
5	Estanislao Ricalde	ER	40	32	8		
6	Maria Ramirez	MR	40	40			
7	Maria Ochoa	MO	40	40			
8	Maria Bustamante	MB	40	40			
9	Boanerges Perez	BP	40	40			
10	Julian Rios	JR	40	40			
11	Regina Vigil	RV	40	29	11		
12	Sean Powell	SP	40	40			
13	Debbie Pacheco	DP	40	37	3		
14	Theodore Hernandez	TH	40	36	4		
15	Leira Mayorga	LM	40	32	8		
16	Joseph Hernandez	JH	40	32	8		
17	Jose Sanchez	JS	40	40			
18	Roscoe Clements	RC	40	40			
19	Sunshine Bradshaw	SB	40	40			
20	Victor Hernandez	VH	40	40			
21	Gillermo Fernandez	GF	40	40			
22	Lorenza Maldonado	LM1	40	32	8		
23	Irma Nunez	IN	40	40			
24	Pedro Bello	PB	40	40			
25	Maria Garcia	MG	40	32	8		
26	Veronica Vera	VV	40	40			
27	Araceli Lopez	AL1	40	40			
28	Mark Johnson	MJ	40	40			
29	Maria Hernandez	MH	40	40			
30	Joseph Martinez	JM	40	40			
31	Brent Lebsock	BL	40	40			
32	Carlos Ibanez	CI	40	40			
33	Samuel Yeargan	SY	40	40			
34	Daniel Rodriguez	DR	40	24	16		
35	Gregory Adams	GA	40	40			
36	David Gonzales	DG	40	40			
37	Debra Montez	DM	40	40			
38	Jessica Smith	JS1	40	40			
39	Katalena Valdez	KV	40	40			
40	Heather Sanchez	HS	40	40			
41	De Angelo Ladd	DL	40	40			
42	Pedro Irigoyen	PI	40	40			
43	Mya Trejo	MT	40	40			
44	Denise Cassidy	DC	40	40			
45	Serena Perez	SP1	40	40			
46	Carlos Duran	CD	40	40			
47	Amber Wellington	AW	40	40			
48	Sharon Leon	SL	40	40			
49	Terry Maloy	TM	40	40			
50	Chris Bonnin	CB	40	40			
51	Samad Abdullah	SA	40	40			
52	Aspen Babb	AB	40	40			
53	Kacie Snipes	KS	40	40			
54	Kristen Reynolds	KR	40	40			
55	Jaime Lara	JL	40	40			
56	Anakaren Zapien	AZ	40	40			
57	Ceejay Jones	CJ	40	40			
58	Isabel Schranz	IS	40	40			
59	Beatriz Sagehorn	BS	40	40			
60			0	0			
61			0	0			
62			0	0			
63			0	0			
64			0	0			
65			0	0			
66			0	0			
67			0	0			
68			0	0			
69			0	0			
TOTAL FULL-TIME HOURS		2240	2117.5	122.5	0	0	0
TEMPORARY STAFFING		0	0				
GRAND TOTALS		2240	2117.5	122.5	0	0	0

CYCLE FOUR OF SEVEN

1ST SHIFT		
GROUP 1	AL, MG, PB, JS	Mon, Thu, Fri, Sat, Sun
GROUP 2	PJ, DC, CD	Wed, Thu, Fri, Sat, Sun
GROUP 3	LS, SP, GA, LM1	Tue, Wed, Thu, Fri, Sat
GROUP 4	RA, BP, LM	Mon, Tue, Wed, Thu, Fri
GROUP 5	MB, MR, SB	Mon, Tue, Wed, Thu, Sun
GROUP 6	MO, JR, TH	Mon, Tue, Wed, Sat, Sun
GROUP 7	RV, DP, RC	Mon, Tue, Fri, Sat, Sun
2ND SHIFT		
GROUP 1	ER, DM, AW	Mon, Thu, Fri, Sat, Sun
GROUP 2	BL, MT, AZ	Wed, Thu, Fri, Sat, Sun
GROUP 3	DR, JS1, AB	Tue, Wed, Thu, Fri, Sat
GROUP 4	MH, JM, TM	Mon, Tue, Wed, Thu, Fri
GROUP 5	PI, SA, KS, IS	Mon, Tue, Wed, Thu, Sun
GROUP 6	IN, VV, SP1	Mon, Tue, Wed, Sat, Sun
GROUP 7	SV, JH, JL, BS	Mon, Tue, Fri, Sat, Sun
3RD SHIFT		
GROUP 1	CI, CJ	Mon, Thu, Fri, Sat, Sun
GROUP 2	GF, KR	Wed, Thu, Fri, Sat, Sun
GROUP 3	DG	Tue, Wed, Thu, Fri, Sat
GROUP 4	VH, SL	Mon, Tue, Wed, Thu, Fri
GROUP 5	AL1, CB	Mon, Tue, Wed, Thu, Sun
GROUP 6	KV, MJ	Mon, Tue, Wed, Sat, Sun
GROUP 7	HS, DL	Mon, Tue, Fri, Sat, Sun

DATE	EVENT
9/10 - 9/19	NSC Safety
9/17 - 9/18	Offsite
9/18 - 9/19	Women's Foundation
9/19 - 9/24	ACUMA
Sep. 20	Zarlenigo

FIRST SHIFT 6:30A - 2:30P							
#	MON 9/15	TUE 9/16	WED 9/17	THU 9/18	FRI 9/19	SAT 9/20	SUN 9/21
1	RA	RA	RA	RA	MG	MO	MO
2	MO	MO	MO	MG	BP	MG	MG
3	BP	TH	SP	BP	SP	JR	JR
4	JR	JR	JR	LM	DP	JP	MB
5	MB	MB	LM	SP	RC	TH	RC
6	TH	SP	TH	MR	PB	DP LE 11:30A	MR
7	DP	DP	MR	PB	GA	RC	PB
8	LM	LM	SB	SB	JS	PB	SB
9	RC	BP	BP	GA	LM1	GA	JS
10	MR	MR	LM1	JS	DC	JS	DC
11	PB	SB	DC	LM1	CD	DC	CD
12	SB	GA	CD	CD		CD	TH LE 10A
13	JS	LM1		CD			
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							

INVENTORY LEAD: 6A - 2P							
	LS	LS LE 1:30P	LS	LS	LS		
GREEN LEAD: 6A - 2P							
AL	RC		GA	AL	AL	AL	AL
STORE ROOM LEAD: 6A - 2P							
RV	RV	MB	MB	RV	RV LE 11A		DP
CCC F/M RATIO							
8F7M	10F6M	9F6M	9F7M	6F8M	6F9M	7F7M	
TEMP F/M RATIO							
TEMP HOURS							

SECOND SHIFT 2P - 10P							
#	MON 9/15	TUE 9/16	WED 9/17	THU 9/18	FRI 9/19	SAT 9/20	SUN 9/21
1	ER	MH	MH	MH	ER	ER	ER
2	MH	JM	BL	BL	MH	IN	IN
3	JM	IN	IN	DR	JM	VV	VV
4	VV	DR	DR	JS1	BL	BL	BL
5	IN	JS1	JS1	MT	JS1	JS1	JH
6	JH	JH	MT	PI	MT	JH	MT
7	PI	PI	PI	AW	AW	MT	PI
8	SP1	SP1	SP1	TM	TM	SP1	SP1
9	AW	TM	TM	SA	JL	AW	AW
10	TM	SY	SA	KS	AZ	JL	SA
11	SY	KS	KS	AZ	BS	AZ	KS
12	KS	JL	AZ	IS	AB	BS	JL
13	JL	IS	IS	AB		AB	AZ
14	IS	BS	AB				IS
15	BS	AB					BS
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							

GREEN LEAD: 1:30P - 9:30P							
SA	SA	JM	JM	SY	SY	SY	SY
STORE ROOM LEAD: 1:30P - 9:30P							
DM	VV	VV	DM	DM	DM	DM	DM
CCC F/M RATIO							
11F5M	11F6M	11F5M	10F5M	10F4M	10F4M	11F6M	
TEMP F/M RATIO							
TEMP HOURS							

THIRD SHIFT 10:30P - 6:30A							
#	MON 9/15	TUE 9/16	WED 9/17	THU 9/18	FRI 9/19	SAT 9/20	SUN 9/21
1	CI	AL1	AL1	GF	CI	GF	AL1
2	KV	KV	GF	CI	GF	KV	KV
3	AL1	DG	KV	AL1	DG	DG	GF
4	DL	DL	MJ	SL	DL	DL	DL
5	MJ	MJ	SL	CB	SL	MJ	MJ
6	SL	SL	CB	KR	KR	KR	CB
7	CB	CB	KR	CJ	CJ	CJ	KR
8	CJ						CJ
9							
10							
GREEN LEAD: 10P - 6A							
VH	VH	VH	VH	VH	CI	CI	
STORE ROOM LEAD: 9:30P - 5:30A							
HS	HS	DG	DG	HS	HS	HS	
CCC F/M RATIO							
4F6M	4F5M	4F5M	3F6M	3F6M	3F6M	4F6M	
TEMP F/M RATIO							
TEMP HOURS							