

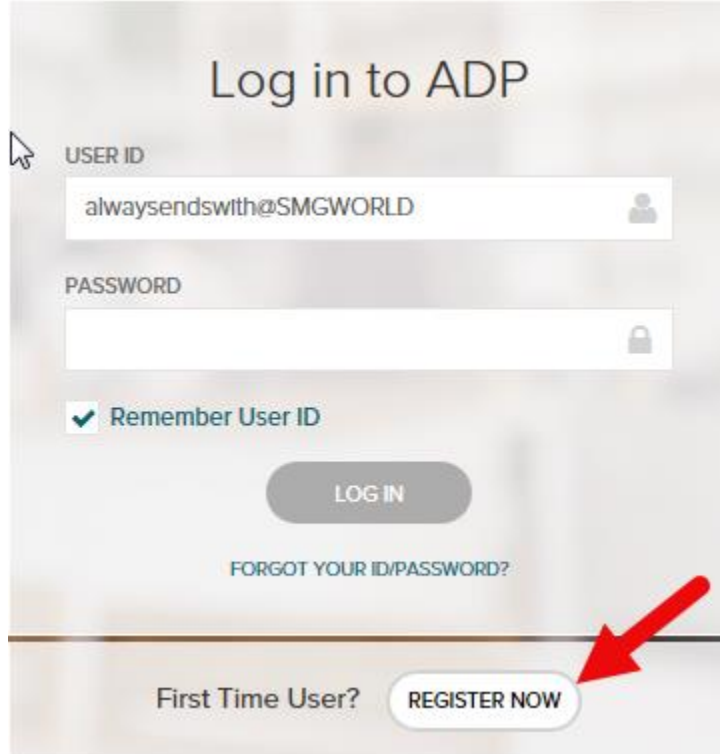


Dear SMG Staff Member:

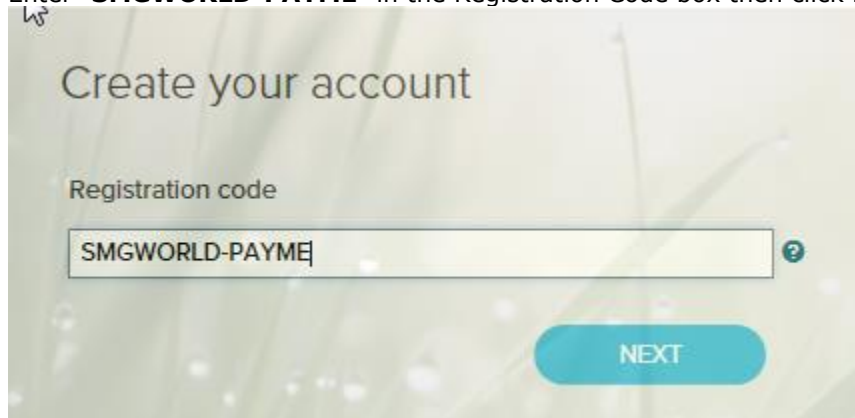
We are pleased to offer you myadp.com account, a benefit for SMG employees. Through ADP, our payroll provider, we are able to offer you access to your earnings statements 24 hours per day, 7 days a week.

How to Register on MYADP.com

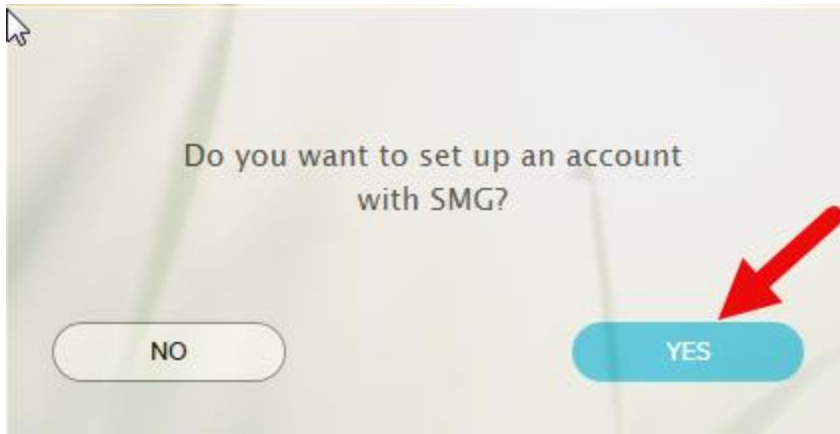
Go to MyADP.com (via the APP on your mobile device, or online from your work PC), then click Register Now:



Enter "**SMGWORLD-PAYME**" in the Registration Code box then click Next



Click YES



If you don't know your Employee ID, select "SSN,EIN, or ITIN" and enter your SSN; then choose your birth month and day, and finally click the box to confirm you aren't a bot:

A screenshot of a web form titled "Identify yourself". The form has several sections: "First name*" and "Last name*" input fields; a section titled "And at least one of these *" with two radio buttons: "Employee ID" (selected) and "SSN, EIN, or ITIN" (indicated by a red arrow); "Birth month and day*" section with "Month" and "Day" dropdown menus; a "HELP" link; and a reCAPTCHA section with an "I'm not a robot" checkbox and a "reCAPTCHA" logo with "Privacy - Terms" link.

- Click Confirm
- Follow the prompts to complete security info
- Congratulations, you're now registered with a MyADP account – keep going to activate paperless statements!

We hope you enjoy this feature and we appreciate the opportunity to provide you with an exciting way of viewing your pay information.

Sincerely yours,

SMG Payroll Department